

MBI Blueprint Survey

Assessing and Planning Behavior Support in Schools

Purpose of the Survey

The MBI Blueprint Survey is used by school staff for initial and annual assessment of effective behavior support systems in their school. The survey examines the status and need for improvement of 5 key indicators: (1) MBI Training Process; (2) MBI Team Process; (3) Evaluation Systems; (4) Proactive Support Strategies—Best Practice: (a) Universals—School-wide, Common Area and Classroom systems, (b) Targeted Groups Systems, (c) Individual Student Systems; and (5) Community Process Systems. Each question in the survey relates to one of the key indicators.

Survey results are summarized and used for a variety of purposes including:

1. annual action planning,
2. internal decision making,
3. assessment of change over time,
4. awareness building of staff, and
5. team validation.

The survey summary is used to develop an action plan for implementing and sustaining effective support systems throughout the school

Conducting the Survey

Who completes the survey?

Initially, the entire staff in a school completes the MBI Blueprint Survey. In subsequent years and as an on-going assessment and planning tool, the MBI Blueprint Survey can be completed in several ways:

- All staff at a staff meeting.
- Individuals from a representative group.
- Team member-led focus group.

When and how often should the survey be completed?

Since survey results are used for decision making and designing an annual action plan in the area for effective behavior support, most schools have staff complete the survey at the end or the beginning of the school year.

How is the survey completed?

1. Complete the survey independently.
2. Schedule 20-30 minutes to complete the survey.
3. Base your rating on your individual experiences in the school. If you do not work in classrooms, answer questions that are applicable to you.
4. Mark (i.e., "✓" or "X") on the left side of the page for current status and the right side of the page for the priority level for improvement for each feature. To assess behavior support, first evaluate the status of each system feature (i.e. *in place, partially in place, not in place, don't know—on the left hand side of survey.*) Next, examine each feature. For each feature rated partially in place or not in place, "What is the priority for improvement for this feature (i.e., *high, medium, low—right hand side of survey*)?"

Summarizing the Results from the MBI Blueprint Survey

The results from the MBI Blueprint Survey are used to (a) determine the status of MBI in a school and (b) guide the development of an action plan for improving MBI. The resulting action plan can be developed to focus on any one or combination of the five MBI Key Indicators.

Summarize the results

The objective is to produce a display that summarizes the overall response of school staff for each system on (a) status of MBI features and (b) improvement priorities. Although there is information to be gained by a "Don't Know" response, for the purpose of tallying, a "Don't Know" translates to "Not in Place"—because if the respondent does not know, the feature might as well not be in place.

Step 1a. Summarize survey results on a blank survey by tallying all individual responses for each of the possible six choices as illustrated in example 1a.

Example 1a.

UNIVERSAL SCHOOL-WIDE: Affects ALL students, ALL staff, and ALL settings

Current Status			Feature	Priority for Improvement		
In Place	Partial in Place	Not in Place	MBI PROACTIVE SUPPORT SYSTEMS/BEST PRACTICES	High	Med	Low
<div> <div> <div>✓✓✓✓✓✓</div> <div>✓✓✓</div> </div> </div>	<div> <div>✓✓✓✓✓✓</div> <div>✓</div> </div>	<div> <div>✓✓✓✓</div> </div>	3-5 positively stated guidelines with corresponding clearly defined expected behaviors are developed for <u>ALL</u> school settings	<div> <div>✓✓✓✓</div> </div>	<div> <div>✓✓✓✓</div> </div>	<div> <div>✓✓✓</div> </div>
<div> <div>✓✓</div> </div>	<div> <div>✓✓✓✓✓✓</div> </div>	<div> <div>✓✓✓✓✓✓</div> <div>✓✓✓✓✓✓</div> </div>	Formal lesson plans or other strategies designed/written to teach guidelines, procedures and routines for <u>ALL</u> settings	<div> <div>✓✓✓✓✓✓</div> <div>✓✓✓✓</div> </div>	<div> <div>✓✓✓✓</div> </div>	<div> <div>✓✓✓✓✓✓</div> </div>

Step 1b. Total the number of responses by all staff for each of the six possible choices. As illustrated in example 1b.

Example 1b.

UNIVERSAL SCHOOL-WIDE: Affects ALL students, ALL staff, and ALL settings

Current Status			Feature	Priority for Improvement		
In Place	Partial in Place	Not in Place	MBI PROACTIVE SUPPORT SYSTEMS/BEST PRACTICES	High	Med	Low
√√√√√ √√ 9	√√√√√ √ 7	√√√ 4	3-5 positively stated guidelines with corresponding clearly defined expected behaviors are developed for <u>ALL</u> school settings	√√√ 4	√√√ 4	√√ 3
√√ 2	√√√√√ 6	√√√√√ √√√√√ 12	Formal lesson plans or other strategies designed/written to teach guidelines, procedures and routines for <u>ALL</u> settings	√√√√√ √√√ 10	√√√ 4	√√√√√ 6
√√√√√ √ 7	√√√√√ √√ 9	√√ 3	Guidelines and expected behaviors are directly taught/reviewed throughout the school year in all classrooms and all settings	√√√√√ 6	√√√√√ 6	
√√√√√ √ 7	√√√√√ √√√√√ 11	√√ 3	Opportunities are provided to practice expected behaviors, routines and procedures	√√√√√ 6	√√√ 4	√√√ 4
	√√√√√ √√ 8	√√√√√ √√ 9	System is in place to publicly acknowledge/reward students who demonstrate school-wide expectations	√√√√√ √√√√√ 11	√√ 3	√√ 3

Step 1c. For each area, calculate a total summary by counting the total number of responses for a column (e.g., In place: 9 + 2 +) and dividing that number by the total number of responses for the row (e.g., In place + Partial + Not in place) as illustrated in example 1c.

Example 1c.

UNIVERSAL SCHOOL-WIDE: Affects ALL students, ALL staff, and ALL settings

Current Status			Feature	Priority for Improvement		
In Place	Partial in Place	Not in Place	MBI PROACTIVE SUPPORT SYSTEMS/BEST PRACTICES	High	Med	Low
√√√√√ √√ 9	√√√√√ √ 7	√√√ 4	3-5 positively stated guidelines with corresponding clearly defined expected behaviors are developed for <u>ALL</u> school settings	√√√ 4	√√√ 4	√√ 3
√√ 2	√√√√√ 6	√√√√√ √√√√√ 12	Formal lesson plans or other strategies designed/written to teach guidelines, procedures and routines for <u>ALL</u> settings	√√√√√ √√√ 10	√√√ 4	√√√√ 6
√√√√√ √ 7	√√√√√ √√ 9	√√ 3	Guidelines and expected behaviors are directly taught/reviewed throughout the school year in all classrooms and all settings	√√√√√ 6	√√√√√ 6	
√√√√√ √ 7	√√√√√ √√√√ 11	√√ 3	Opportunities are provided to practice expected behaviors, routines and procedures	√√√√√ 6	√√√ 4	√√√ 4
	√√√√√ √√ 8	√√√√√ √√ 9	System is in place to publicly acknowledge/reward students who demonstrate school-wide expectations	√√√√√ √√√√ 11	√√ 3	√√ 3

Totals

25 + 41 + 31 = 97

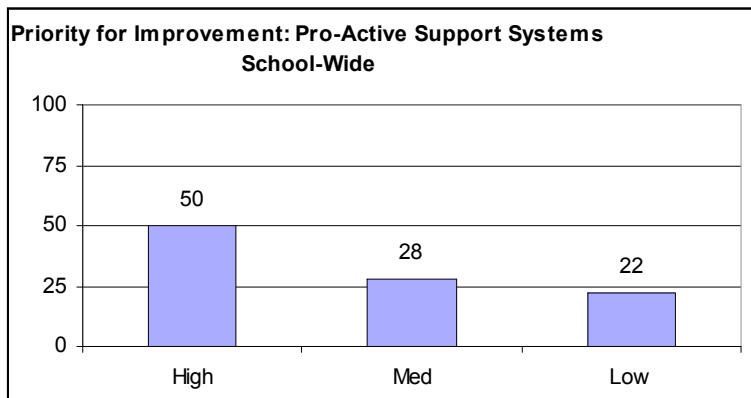
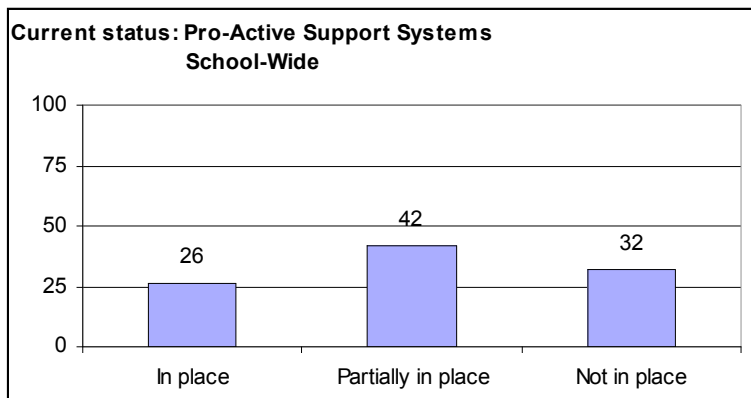
37 + 21 + 16 = 74

Step 1d. Create a bar graph showing total item summary percentages for each of the six choices (take total responses for each of six choices and divide by the total number of responses). Complete the MBI Blueprint Survey Summary by graphing the current status and priority for improvement for each of the 5 Key Indicator areas.

Proactive Support Systems—Best Practice should be graphed in sub-categories of Universals—Schoolwide, Universals—Classroom, Targeted Groups and Individuals.

Example 1d. has created the graph for the example data presented and summarized in example 1c.

Example 1d.



This provides a general summary for the current status and priority for improvement ratings for each of the 5 Key Indicator Areas.

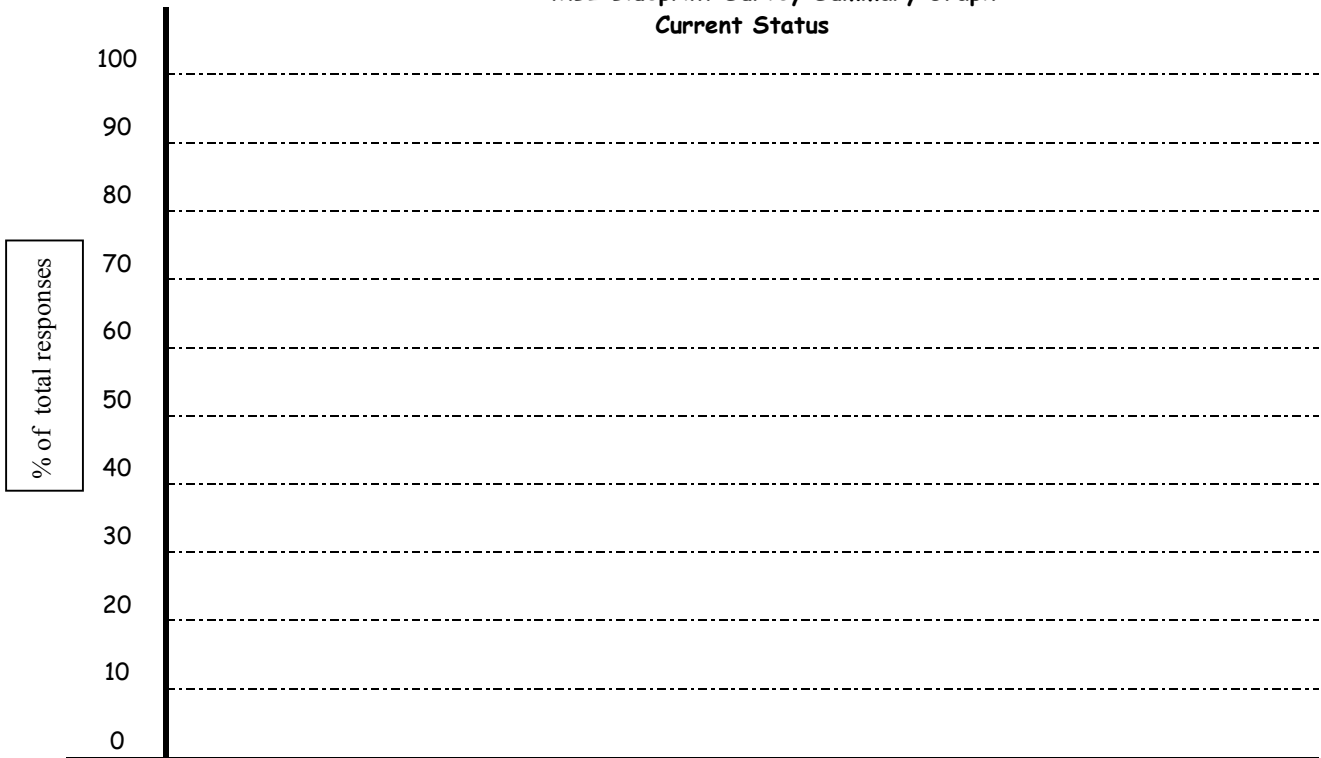
Analyze and Prioritize the Results

The objective is for teams to narrow the focus of Action Plan activities. Teams also may want to include other data or information (e.g., office discipline referrals, behavior incident reports, attendance) to refine their decisions. Use the MBI Blueprint Survey Summary to guide and document your analysis.

Use the MBI Blueprint Survey Summary Information to Develop the MBI Action Plan

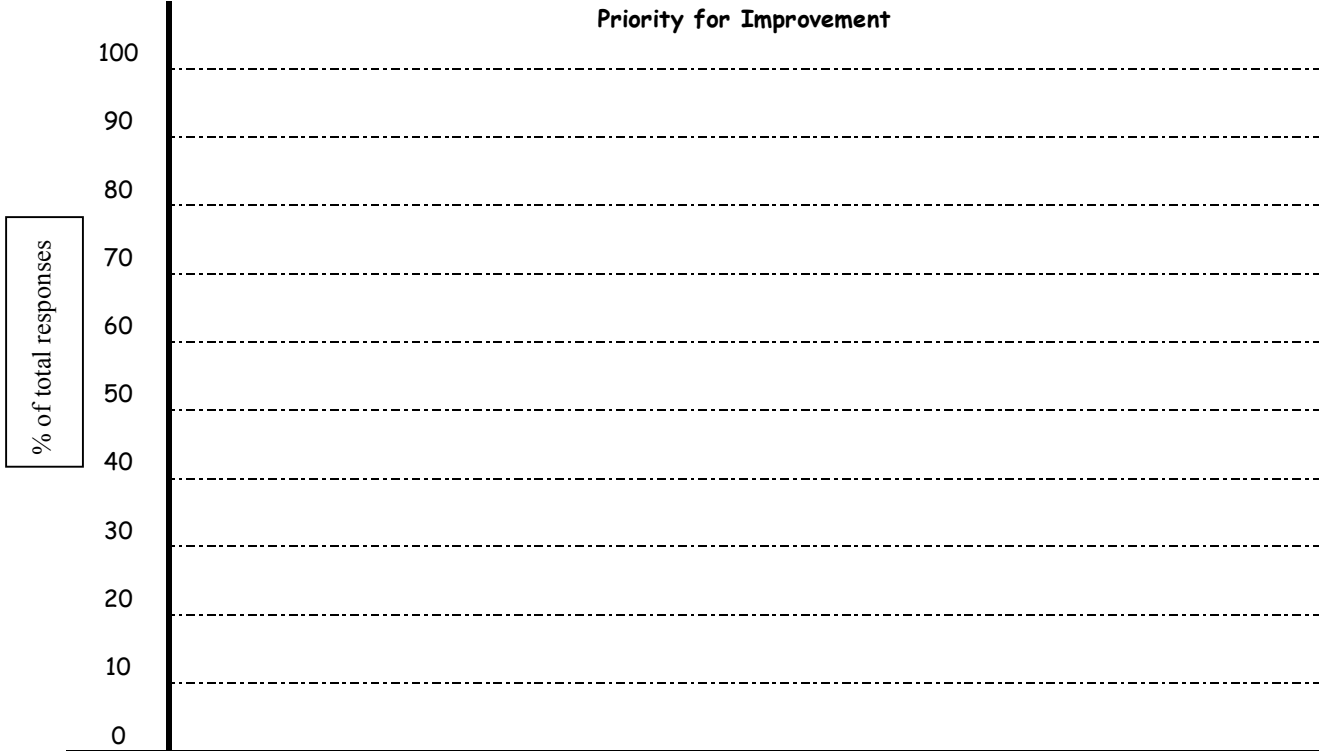
The objective of this phase is to develop an action plan for meeting the school improvement goal/s in the area of safe and positive school climate. Multiple data sources will be integrated when developing the action plan. The MBI Blueprint Survey Summary page summarizes the information and will be a useful tool when developing the MBI Action Plan.

MBI Blueprint Survey Summary Graph Current Status



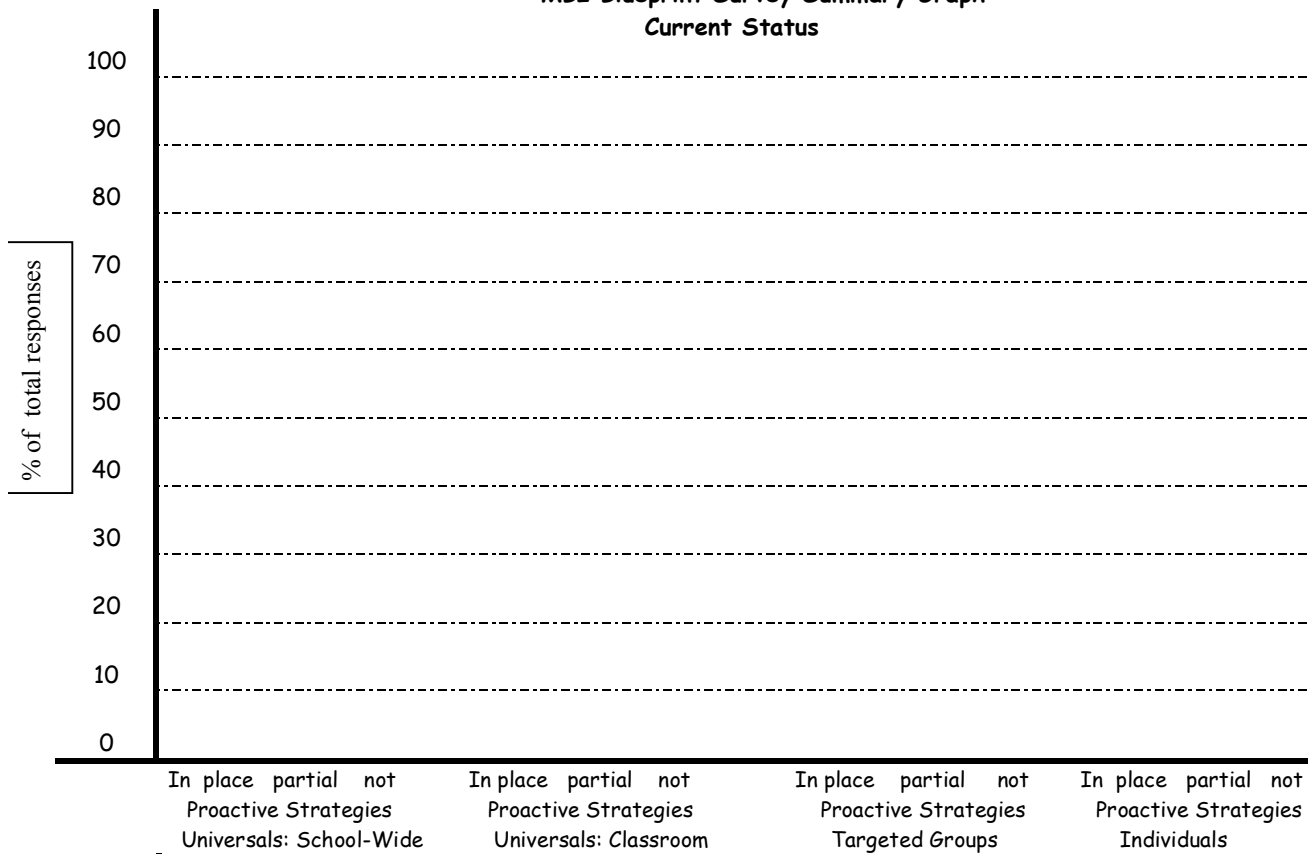
In place partial not In place partial not In place partial not In place partial not
Training Process Team Process Evaluation Process Community Process

Priority for Improvement



High Med Low High Med Low High Med Low High Med Low
Training Process Team Process Evaluation process Community Process

MBI Blueprint Survey Summary Graph
Current Status



Priority for Improvement

